

REGULAR SESSION

TUESDAY, DECEMBER 9, 2025

Chairman Johnson called the meeting to order at 3:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Potter, McBride, Ferris, Calarco, and Grant who were excused.

PUBLIC HEARINGS

Local Law Intro No 7 of 2025

A Local Law Approving the Management Compensation Plan for 2026

Chairman Johnson called the public hearing to order at 6:01. No one present wished to speak and the public hearing was closed.

Local Law Intro No. 8 of 2025

A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter

Chairman Johnson called the public hearing to order at 6:02. No one present wished to speak and the public hearing was closed.

PRIVILEGE OF THE FLOOR

The following employees were recognized for their years of service with Jefferson County.

25 Years of Service

Kevin Burgenstock
Jamie Beutel
William Arnold
Shaun Cuddeback
Brenda Newman
Andy Nevin
Shane Wisner'Holly Schell
Louanne Valley

30 Years of Service

Timothy Richardson
Sarah Hoistion

35 Years of Service

Stephen Kowalick
Kristine Maloney

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the November Session stand approved as written in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

None this month.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHER

The County Treasurer provided a report on Investments and Cash In Banks as of October 31, 2025.

The County Administrator provided a report on Budget Transfers for the month of November.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Local Law Intro No 7 of 2025

Approving the Management Compensation Plan for 2026

By Legislator: Philip N. Reed, Sr.

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2026 County Budget provides funding for compensation increases for management, management confidential and attorney employees effective January 4, 2026, and

Whereas, The Board of Legislators desires to amend the compensation plan to provide for an adjustment of 4% to the general management schedule, management/confidential schedule, attorney schedule, part-time security personnel rates, and to adjust increments in accordance with such schedules.

Section 1. The Board of Legislators adopts the Jefferson County Administrative, Management Confidential and Attorney Salary Schedules set forth in Exhibit "A"

as the Management, Management Confidential and Attorney Compensation Plan for Jefferson County. Said schedules to be effective January 4, 2026.

- Section 2: The rates for Board of Elections Commissioners are increased 10%. The rate for the County Administrator is increased 7%. All other titles within the flat professional schedule and part-time security personnel rates are increased by 4%. Said rates are to be effective January 4, 2026.
- Section 3: Upon its effective date, and otherwise applicable to the first payroll period commencing January 4, 2026, the Jefferson County Administrative, Management Confidential and Attorney Salary Schedules shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.
- Section 4: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.
- Section 5: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superceded by this local law.
- Section 6: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.
- Section 7: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Robert W. Cantwell, III

EXHIBIT A

2026 ADMINISTRATIVE SCHEDULE						
GRADE	LONG	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	5045	126114	129897	133794	137807	141942

2	4736	118403	121955	125613	129381	133264
3	4426	110657	113977	117396	120918	124545
4	4137	103418	106520	109716	113007	116398
5	3830	95757	98629	101588	104635	107775
6	3466	86658	89258	91936	94693	97534
7	3137	78423	80776	83199	85695	88266
8	2905	72615	74793	77036	79348	81728
9	2689	67236	69252	71330	73471	75674
10	2490	62255	64123	66046	68027	70068
11	2316	57911	59649	61439	63281	65180
12	2155	53872	55487	57152	58867	60633

2026 MANAGEMENT CONFIDENTIAL								
SALARY SCHEDULE								
GRADE	LONG	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MC1		49158	50742	52689	54527	56566	58604	60770
	1.08	27.01	27.88	28.95	29.96	31.08	32.20	33.39
MC2		44008	45263	46701	48157	49795	51561	53290
	.97	24.18	24.87	25.66	26.46	27.36	28.33	29.28
MC3		42151	43352	44535	45882	47211	48649	50359
	.93	23.16	23.82	24.47	25.21	25.94	26.73	27.67
MC4		40349	41423	42552	43662	44881	46082	47684
	.89	22.17	22.76	23.38	23.99	24.66	25.32	26.20
40 HR WRK WK		46114	47341	48630	49899	51293	52666	54496
MC5		38711	39640	40695	41696	42734	43953	45081
	.85	21.27	21.78	22.36	22.91	23.48	24.15	24.77
40 HR WRK WK		44242	45302	46509	47653	48838	50232	51522

2026 ATTORNEY SCHEDULE						
GRADE	LONG	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	5669	141714	145497	149394	153407	157542
2	5050	126257	129577	132996	136518	140145
3	4761	119018	122120	125316	128607	131998
4	4454	111357	114229	117188	120235	123375
5	4090	102258	104858	107536	110293	113134

Chairman Johnson entertained a motion and second to take the local law off the table. Such motion was made by Legislator Jareo seconded by Legislator Cantwell and unanimously carried. There being no debate, the local law was unanimously adopted by the Board and became Local Law No. 8 of 2025.

Local Law Intro No. 8 of 2025

A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter

By Legislator: Daniel R. McBride

Be it Enacted, by the Jefferson County Board of Legislators as follows:

Section 1. Legislative Intent

The intent of this Local Law is to authorize Jefferson County to permit 12 and 13 year old individuals to participate in the new hunting opportunities provided by Environment Conservation Law ' 11-0935. The enacted 2021-2022 New York State Budget included a pilot program, allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023 if a county authorized such action within their municipality by local law. This pilot program was then extended through 2025 as part of the 2023-2024 New York State Budget. Jefferson County participated in this pilot program by way of Local Law No. 1 of 2021 and Local Law No. 3 of 2024. The 2025-2026 New York State Budget has further extended said pilot program through December 31, 2028. Jefferson County is passing this local law as hunting is a valued tradition for many families, and this new opportunity allows experienced, adult hunters to introduce the values of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer population control practices.

Section 2. Pilot Program Authorization

Pursuant to Environmental Conservation Law ' 11-0935, Jefferson County elects to participate in the deer hunting pilot program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns and muzzle-loading firearms or crossbows, through December 31, 2028 and in each and every subsequent year such pilot program is extended under Environmental Conservation Law ' 11-0935 or other applicable State law.

Section 3. State Requirements

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer subject to the following requirements:

- Twelve (12) and thirteen (13) year old licensed hunters shall be accompanied by a parent or legal guardian, or person designated in writing by such parent or legal guardian on a form prescribed by the NYS Department of Environmental Conservation, who is twenty one years of age or older; and
- Such parent, guardian or person has had at least three years experience in deer hunting; and
- Such parent, guardian or person holds a hunting license; and
- Such parent, guardian or person maintains physical control over the minor at all times while hunting. For purposes of this paragraph Aphysical control@ shall mean that the physical proximity of such minor to the parent, guardian, or person is such that the parent, guardian or person is reasonably able to issue verbal directions and instructions, maintain constant visual contact, and otherwise provide guidance and supervision to the minor; and
- Such parent, guardian, or person and the minor remain at ground level at all times while hunting; and
- Such parent, guardian or person and the minor shall each display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior consisting of solid fluorescent orange or pink material and visible from all directions.

Section 4. Local Law Filing Requirements

A copy of this local law shall be sent to the New York State Department of Environmental Conservation as well as the NYS Department of State.

Section 5. Severability Clause

If any part of this local law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this law. The County hereby declares that it would have passed this local law and each section or subsection thereof, irrespective of the fact that any one or more of these sections, subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section 6. Effective Date

This local law shall take effect immediately upon filing with the Office of the Secretary of State of the State of New York in accordance with Section 27 of the Municipal Home Rule.

Seconded by Legislator: Robert W. Cantwell, III

Chairman Johnson entertained a motion and second to take the local law off the table. Such motion was made by Legislator Montigelli seconded by Legislator Reed and unanimously carried. There being no debate, the local law was unanimously adopted by the Board and became Local Law No. 9 of 2025.

Resolution No. 342

Levying 2026 Taxes and Assessments for Annual Town Budgets

By Legislator: Robert D. Ferris

Whereas, There has been presented to the Board of Legislators a duly certified copy of the Annual Budget for the several towns of the County of Jefferson for the fiscal year beginning January 1, 2026.

Now, Therefore, Be It Resolved, That, there shall be and is hereby levied and assessed upon and collected from the taxable real property the amount set forth after each town for such purposes as specified in the budgets of the respective towns, and be it further

Resolved, That there shall be and hereby are assessed and levied upon and collected from the real property liable therefore within the respective fire, fire protection, water, sewer and electric light districts as specified in the respective annual town budgets, and be it further

Resolved, The amounts to be raised by tax for all other purposes as specified in the said several budgets as presented to this Board and which are on file in the Office of the Clerk thereof, shall be assessed and levied and collected from the taxable property in the towns except as otherwise provided by law, and be it further

Resolved, That such taxes and assessments when collected shall be paid to the Supervisors of the several towns for distribution by them in the manner as provided by law.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Boulio, Nabywaniec, Jareo, Doldo, Freeman, Cantwell, Montigelli, Reed, Bartlett-Bearup, Johnson

Absent: Calarco, Ferris, Potter, Grant, McBride

Resolution passed.

Resolution No. 343

Levying 2026 Consolidated Health District Taxes

By Legislator: Robert D. Ferris

Resolved, That, pursuant to Section 399 of the Public Health Law, there shall be and hereby is assessed and levied upon and collected from the taxable real property of the several consolidated health districts in the amounts delivered to the Clerk of the Board of Legislators.

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Montigelli, Freeman, Jareo, Boulio, Cantwell, Bartlett-Bearup, Reed, Nabywaniec, Doldo, Johnson

Absent: Calarco, Ferris, McBride, Grant, Potter

Resolution passed.

Resolution No. 344

Levying Returned Delinquent 2025 School Taxes

By Legislator: Steel E. Potter

Whereas, The Boards of Education of the several school districts in Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2025 School Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Section 1330 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several Towns, upon which the same were originally imposed, the amounts of said returned delinquent 2025 School Taxes, as certified, together with seven percentum thereon in addition.

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Montigelli, Cantwell, Jareo, Bartlett-Bearup, Doldo, Reed, Nabywaiec, Boulio, Freeman, Johnson

Absent: Calarco, Ferris, McBride, Potter, Grant

Resolution passed.

Resolution No. 345

Levying Returned Delinquent 2025 Village Taxes

By Legislator: Robert D. Ferris

Whereas, The Boards of Trustees of the several villages of Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2025 Village Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 1 of the Year 1978 and Section 1442 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several villages located in the Towns, upon which the same were originally imposed, the amounts of said returned delinquent 2025 Village Taxes, as certified, together with seven percentum thereon in addition.

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Freeman, Reed, Nabywaniec, Boulio, Bartlertt-Bearup, Cantwell, Montigelli, Doldo, Jareo, Johnson

Absent: McBride, Grant, Ferris, Calarco, Potter

Resolution passed.

Resolution No. 346

Directing the Completion of the Tax Rolls and the Execution and Delivery of Warrants

By Legislator: Frances A. Calarco

Resolved, That, pursuant to Section 900 of the Real Property Tax Law, taxes for the County for fiscal year 2026 be and are hereby levied, and the amount of tax to be paid shall be entered on each assessment roll opposite the assessment of each parcel, and be it further

Resolved, That, pursuant to Section 904 of the Real Property Tax Law, a tax warrant bearing the seal of this Board and signed by the Chairman and Clerk of this Board shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2025.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 347

Authorizing Accounts Payable Year End Adjustments to 2025 County Budget

By Legislator: Robert D. Ferris

Whereas, Provisions of the Federal Single Audit Act and regulations of the State Comptroller require Jefferson County to utilize modified accrual as the basis for governmental fund accounting, and

Whereas, Modified accrual accounting principles require that the County accrue accounts payable so that expenditures are generally reflected in the period for which the goods or services are received, and

Whereas, Application of this principle may result in the over expenditure of certain individual line item accounts, particularly in areas where spending is mandated by State or Federal requirements.

Now, Therefore, Be It Resolved, That the Board of Legislators herewith authorizes the County Treasurer to make adjusting entries to provide sufficient appropriations to avoid individual line item deficits upon the accrual of year end accounts payable, provided that such entries do not result in an increase in total appropriations approved by the Board of Legislators for 2025, and be it further

Resolved, That said adjusting entries shall be subject to approval by the Chairman of the Board and the County Administrator, who shall, upon completion of the year end closing, report same to the Finance & Rules Committee and Board of Legislators.

Seconded by Legislator: Frances A. Calarco

All members present voted aye.

Resolution No. 348

Levying Hudson River-Black River Regulating District Assessments

By Legislator: Robert D. Ferris

Whereas, The Board of the Hudson River-Black River Regulating District, pursuant to provisions of the Environmental Conservation Law, has filed a certified statement with the Clerk of the County of Jefferson showing the name of each public corporation or a brief description of each parcel of real estate and the name of the owner, or owners, so far as can be ascertained, and the proportionate amount of the cost of storage reservoirs and the expense of maintenance and operation of such reservoirs to be borne by each parcel of real estate during the year ending June 30, 2026, and

Whereas, Pursuant to Subdivision Six of Section 15-2123 of the Environmental Conservation Law, signed into law on August 8, 1983 "...All moneys required to be collected and not paid directly to the River Regulating District by the thirty-first day of October of the year in which the assessment is levied shall be payable to the County Treasurer as provided under subdivision four of this Section and shall be subject to a service fee of one percent of the total amount assessed which shall be added to the amount to be collected and which shall be in addition to any penalties which may be imposed in the case of failure to pay general taxes within the time prescribed by law, and when collected, such penalties shall be deemed part of the assessment...".

Now, Therefore, Be It Resolved, That, in accordance with the certified statements of annual assessment received from the Regulating District dated November 3, 2025, the sum set after the description of each parcel of real estate is hereby levied and assessed against said parcel of real estate, and be it further

Resolved, That the collector of taxes and assessments in each Town or City in which any such parcel of real estate is situated be and is hereby directed and commanded to collect said sum set forth after the description of each such parcel of real estate or in case the property is situated in more than one Town, to collect the sum set forth after the name of each Town following said description, in the same manner and by the same procedure as general taxes are collected and to pay the same to the County Treasurer of Jefferson County, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby directed to furnish a certified copy of this resolution to the Hudson River-Black River Regulating District.

Seconded by Legislator: _Steel E. Potter

All members present voted aye.

Resolution No. 349

Calling for Organizational Meeting of the 2026-2027 Jefferson County Board of Legislators

By Legislator: Frances A. Calarco

Resolved, Pursuant to Section 151, Subdivision 1 of County Law, the organizational meeting of the Board of Legislators for 2026-2027 shall be held at 6:00 p.m. on January 6, 2026 in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 350

Revising Premium Equivalents for Jefferson County Government Employees Health Benefits Program

By Legislator: Robert D. Ferris

Whereas, Coincidental with the commencement of the Jefferson County Government Employees Health Benefits Program, the Jefferson County Board of Supervisors, by Resolution No. 97 of 1988, established premium equivalents to be charged to those individuals or County agencies responsible for funding the cost of their participation in the County's self funded health benefits program, and

Whereas, The County's suggested premium equivalents are based upon projected claims paid during the period January 1, 2026 through December 31, 2026, which have been added to the administrative cost-based premium equivalents.

Now, Therefore, Be It Resolved, That effective January 1, 2026, the monthly premium equivalents to be charged to those retirees or County agencies responsible for funding the cost of their participation in the Jefferson County Government Employees Health Benefits Program shall be \$1,138.06 for individual coverage and \$3,162.65 for family coverage, with the additional categories of \$955.12 for an individual with Medicare coverage and \$1,299.18 for a family with Medicare coverage, and be it further

Resolved, That the Director of Insurance is hereby directed to notify the affected parties of this revision.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 351

Authorizing an Agreement with Systems East, Inc for Total Collection Solution Web Support and Maintenance

By Legislator: Frances A. Calarco

Whereas, Pursuant to Resolution 200 of 2016 the Board authorized the purchase of Total Collection Solution software from Systems East, Inc. for use in the County Treasurer's Office as a real property tax collection and receivable accounting system, and

Whereas, Said Software requires annual maintenance and support through its publisher and original vendor, and

Whereas, Systems East, Inc. quoted an annual fixed fee for the period January 1, 2026 through December 31, 2026 of \$38,278.00, and said funds are contained in the 2026 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board is authorized and directed to execute an agreement with Systems East, Inc. for annual maintenance and support on the terms set forth above, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 352

**Authorizing an Agreement with Venesky & Company for
County-Wide Cost Allocation Plan (CAP) Services**

By Legislator: Robert D. Ferris

Whereas, Jefferson County is responsible for the operation of certain federally funded programs and provides central service support to such programs utilizing local tax monies, and

Whereas, Federal Office of Management and Budget Circular A-87 provides that the Federal Government will reimburse counties for an equitable share of central service support costs through the development of a cost allocation plan, and

Whereas, It is desirable to utilize the professional services of a consultant experienced in preparation of cost allocation plans in the development of Jefferson County's Cost Allocation Plan as a means of insuring maximum federal reimbursement, and

Whereas, Venesky & Company has provided a proposal for the preparation of the Consolidated County-Wide Cost Allocation Plan (CAP), the Space Occupancy Cost Analysis (SOCA) report, and all departmental claiming calculations, and

Whereas, These services are intended to optimize the recovery of indirect cost reimbursement streams for various County Departments.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with Venesky & Company for County-Wide Cost Allocation Plan (CAP) Services for the term covering the 2025 through 2027 plan years (calendar years 2026-2028), at a fixed fee of \$13,800 per year, including any documents as necessary to carry out the intent of the Resolution, with the approval of the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 353

Establishing an Assigned Fund Balance Reserve for Parks and Forest Land

By Legislator: Steel E. Potter

Whereas, By Resolution No. 228 of 2024, the Board of Legislators authorized an agreement with the Jefferson County Soil and Water Conservation District for the harvest of white ash trees on County forest

lands, and

Whereas, The agreement was executed to maximize the County's revenue from this resource before it is lost, in anticipation of the widespread destruction of white ash trees by the emerald ash borer, and

Whereas, The County has received additional, non-recurring revenue as a result of the associated timber sales, which has exceeded budgeted revenue in the 2025 Budget, and

Whereas, It is deemed prudent to formally commit this revenue for the future maintenance and capital improvements specifically related to the County's forest lands and parks in order to reinvest in outdoor public space.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby establishes an Assigned Fund Balance Reserve in the General Fund, to be formally designated as the "Parks Reserve", and be it further

Resolved, That such funds shall be constrained for the purpose of future expenditures related to the improvement and maintenance of County-owned forest land and parks, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase

Revenue		
01873000 92652	Sale of Forest Products	\$150,000
Fund Balance		
01915600 30915	Assigned-Parks Reserve	\$150,000

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Reed, Bartlett-Bearup, Jareo, Nabywaniec, Montigelli, Doldo, Cantwell, Boulio, Freeman, Johnson

Absent: Calarco, Potter, Ferris, McBride, Grant

Resolution passed.

Resolution No. 354

Declaration of Emergency and Authorization of Agreements for the Demolition and Removal of Unsafe Structure at 13 Market Street, Alexandria Bay

By Legislator: Robert D. Ferris

Whereas, The Director of the Jefferson County Fire Prevention and Building Code Office has investigated the premises located at 13 Market Street in the Village of Alexandria Bay (the "Premises"), and

Whereas, The investigation has revealed that the roof of the structure on said Premises collapsed in March of 2025, and that the structure presents a danger to the health, safety, morals, and general welfare of the public and is unfit for the purposes for which it may be lawfully used, and

Whereas, Local Law No. 6 of 2025 “A Local Law Providing for the Repair or Removal of Unsafe Buildings, Unsafe Equipment and Collapsed Structures”, authorizes the Board of Legislators to take immediate action where there is a clear and imminent danger to life, safety, or health of any person or property, and

Whereas, Due to the complexity of the demolition required by the shared walls and structural connections, professional engineering services are required to ensure the safety of the public and adjacent properties during the removal of said structure, and

Whereas, Immediate action is required to abate this hazardous condition, constituting an emergency, and

Whereas, Funds are available within the Property Remediation Account: 20698900 02060, Project: 13 Market.

Now, Therefore, Be It Resolved, The Jefferson County Board of Legislators hereby concurs with the Report of the Code Enforcement Officer that the structure on said Premises presents a danger to the health, safety, morals, and general welfare of the public and is unfit for the purposes for which it may be lawfully used, and be it further

Resolved, That the Jefferson County Board of Legislators hereby finds and declares that the condition of the structure constitutes an emergency case pursuant to Section 13 of Local Law No. 6 of 2025, presenting a clear and imminent danger to life, safety, or health, and be it further

Resolved, That pursuant to Section 13 of said Local Law, the Code Enforcement Officer is hereby authorized to immediately cause the demolition and removal of such unsafe structure, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with Barton & Loguidice for professional engineering and project management services related to said demolition, in an amount not to exceed \$16,700, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with Bronze Contracting for the demolition and removal of said structure, in an amount not to exceed \$116,580, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the expenses of such demolition, including all professional services and legal expenses incidental thereto, shall be a charge against the land on which it is located and shall be assessed, levied, and collected as provided in Section 12 (1) of Local Law No. 6 of 2025.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 355

**Amending Fee Schedule and Construction Value Factors in Relation to
Uniform Fire Prevention and Building Code**

By Legislator: Robert D. Ferris

Whereas, The Jefferson County is responsible for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code in municipalities in Jefferson County that have opted not to administer and enforce same, and

Whereas, The permit fee associated with the Building Code is calculated on a sliding schedule based on construction value with the cost factor was established at \$45 per square foot in January 1, 1993, raised to \$60 effective January 1, 2000, and subsequently to \$120 per square foot by Resolution No. 266 of 2018, effective January 1, 2019, and

Whereas, Code fees for such administration held steady since the action of Resolution No. 266 of 2018, and

Whereas, It is recommended to increase the local base construction cost factor from \$120 to \$150 per square foot to closer reflect real value and comparable fees charge by other municipalities.

Now, Therefore, Be It Resolved, That pursuant to Section 13 of the County of Jefferson Rules and Regulations for Administration and Enforcement of the Uniform Code, the attached Fee Schedule and Construction Value Factors are hereby enacted for permits issued in connection with County administration and enforcement of the New York State Uniform Fire Prevention and Building Code, and be it further

Resolved, That this resolution shall take effect on January 1, 2026.

Seconded by Legislator: Steel E. Potter

*Fee Schedule is attached to minutes as an Addendum.

All members present voted aye.

Resolution No. 356

Authorizing an Agreement with New York State Division of Criminal Justice Services for Gun Involved Violence Elimination (GIVE) Grant Award to the District Attorney's Office

By Legislator: Christopher S. Boulio

Whereas, The Jefferson County District Attorney's Office has been awarded a New York State Division of Criminal Justice Services Gun Involved Violence Elimination (GIVE) Grant in the amount of \$110,943.00 for the period of July 1, 2025, through June 30, 2026, and

Whereas, The GIVE initiative provides for preventative and enforcement strategies to focus efforts on hot spot policing, deterrence through community outreach and resource alignment and specialized training.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award for the term of July 1, 2025, through June 30, 2026, on behalf of Jefferson County, subject to the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to execute any and all future amendments and agreements with New York State Division of Criminal Justice Services relative to the GIVE Grant, within available appropriations, per Purchasing Policy 4.01 – Policy, Control and Quotations.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 357

Adopting the 2025 Jefferson County Hazard Mitigation Plan

By Legislator: Philip N. Reed, Sr.

Whereas, The Jefferson County Board of Legislators recognizes the threat that hazards pose to people and property within Jefferson County, and

Whereas, Jefferson County has prepared a multi-hazard mitigation plan, hereby known as the 2025 Jefferson County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000, and

Whereas, The 2025 Jefferson County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Jefferson County from the impacts of future hazards and disasters, and

Whereas, Adoption by the Jefferson County Board of Legislators demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Jefferson County Hazard Mitigation Plan.

Now, Therefore, Be It Resolved, That the Board of Legislators adopts the 2025 Jefferson County Hazard Mitigation Plan, and be it further

Resolved, That this approved plan may be edited or amended after submission for review without necessitating further re-adoption, provided that such flexibility applies solely to this specific plan and does not exempt the County from undertaking the required five-year plan update.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 358

Amending the 2026 County Budget and Capital Plan in Relation to Highway Equipment

By Legislator: Steel E. Potter

Whereas, Various vital pieces of equipment in the Highway Department fleet are beyond their useful life, and

Whereas, By Resolution No. 203 of 2025, The Board of Legislators appointed a new Highway Superintendent, and

Whereas, A priority goal for the Highway Superintendent was an immediate capital analysis leading to the creation of a long-term plan for the modernization and rightsizing of highway capital equipment, and

Whereas, The existing 2025 Capital Plan was developed prior to the appointment of the Highway Superintendent, and

Whereas, Funding is available to reappropriate within the department to immediately begin to support the new equipment replacement schedule.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease

Expenditure

10513000 02401	Automotive Equipment	\$ 7,415.90
10513000 02403	Pickup Truck Replacement	4,157.96
10513000 02404	Dump Truck Replacement	37,974.00
10513000 02464	Track Hoe	113,271.00
10513000 02483	Mower	40,713.75
10513000 02494	Loader	20,270.00
10513000 02600	Shop Equipment	1,600.55
10513000 02700	Bridge Equipment	20,050.00

Increase

Expenditure

10513000 02460	Snow Removal Equipment	\$ 19,930.00
10513000 02480	Trailers	124,681.15
10513000 02476	Woodchipper	83,915.60
10513000 02478	Compactor	16,926.41

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote:

Ayes: Reed, Jareo, Freeman, Boulio, Bartlett-Bearup, Montigelli, Nabywaniec, Cantwell, Doldo, Johnson

Absent: McBride, Calarco, Ferris, Potter, Grant

Resolution passed.

Resolution No. 359

Amending the 2025 County Budget and Capital Plan in Relation to Highway Office Complex and Employment and Training Building Capital Accounts

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 279 of 2021, The Board of Legislators allocated American Rescue Plan Act (ARPA) funding including \$500,000 towards the construction of a new Highway Administration Building, and

Whereas, By Resolution No. 135 of 2023, The Board allocated \$500,000 additional in ARPA funding towards the project, and

Whereas, By Resolution No. 53 of 2024, The Board entered into agreements for the construction of the building and appropriated an additional \$100,000 for the project, and

Whereas, By Resolution No. 223 of 2024, The Board authorized the purchase of 1000 Coffeen Street in the City of Watertown for the location of the Department of Employment and Training, and

Whereas, By Resolution No. 234 of 2024, The Board allocated \$35,000 additional for the purchase and installation of a new generator for the Highway Office Complex, and

Whereas, The Highway Administration Building is now complete, and funds are available in the Highway Office Complex capital account for transfer to support the needs of the Employment and Training Building.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase

Expenditure		
20162000 02006	Employment & Training Building	\$13,614

Decrease

Expenditure		
20501000 02052	Highway Office Complex	\$13,614

and be it further

Resolved, That the six-year capital plan is hereby amended accordingly.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Reed, Cantwell, Freeman, Boulio, Bartlett-Bearup, Nabywaniec, Doldo, Jareo, Montigelli, Johnson

Absent: Ferris, Calarco, Grant, McBride, Potter

Resolution passed.

Resolution No. 360

Authorizing Agreements with New York State Empire State Development and the Town of Alexandria in Relation to the New York State County Infrastructure Grant Program and Amending the 2026 County Budget in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, Jefferson County submitted an application for a New York State County Infrastructure Grant (Project #139,324) in the amount of \$1,000,000 for the 2025 program year of the New York State Empire State Development (ESD) County Infrastructure Grant Program, and

Whereas, The application was submitted in cooperation with the Town of Alexandria for the purpose of extending wastewater infrastructure along NYS Route 12 in the Town of Alexandria, and

Whereas, The proposed improvements include installation of a new on-site duplex grinder pump station, a force main, seven manholes, and a gravity sewer main with connections to existing infrastructure, which will directly support the development of a pre-manufactured housing project consisting of eighty-two (82) new residential units, thereby advancing local housing availability and infrastructure capacity within Jefferson County, and

Whereas, It is necessary to authorize agreements with ESD and the Town of Alexandria to administer the grant funds and complete the project consistent with the approved application and program requirements.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to enter into any and all agreements with New York State Empire State Development and the Town of Alexandria to perform the work described herein, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01898900 93990	State Aid Sewer Project	\$1,000,000

Expenditure		
01815000 04600	Payments & Contributions	\$1,000,000

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Cantwell, Doldo, Nabywaniec, Reed, Freeman, Boulio, Bartlett-Bearup, Jareo, Montigelli, Johnson

Absent: Potter, Ferris, Calarco, McBride, Grant

Resolution passed.

Resolution No. 361

**Authorizing an Agreement with Torvalsen Consulting Services LLC
for the Cape Vincent Ferry Economic Impact Study**

By Legislator: Robert D. Ferris

Whereas, Jefferson County issued Request for Proposals (RFP) for the Cape Vincent Ferry Economic Impact Study to assess the feasibility and impact of ferry services, and

Whereas, Torvalsen Consulting Services LLC, d/b/a TMS Waterfront ("TMS") submitted a proposal to perform said services, and

Whereas, The proposed scope of work includes the development of an operating model with 10-year projections, a breakeven analysis, and an economic and community analysis to estimate tourism, local business, and job creation impacts, and

Whereas, TMS will also provide support services to assist with technical and planning expertise regarding vessel purchase, Jones Act compliance, and infrastructure conditions, and

Whereas, TMS proposes to perform these services on a time and material basis for a total budget of \$54,000 in fees and \$1,000 in estimated expenses, for a total not to exceed \$55,000, and

Whereas, Funds are available within the Economic Development Account (01642000 04664).

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with Torvalsen Consulting Services LLC, d/b/a TMS Waterfront, for the Cape Vincent Ferry Economic Impact Study, for a fee not to exceed \$55,000, for a term to end no later than December 31, 2026, including any documents as necessary to carry out the intent of the Resolution, with the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 362

Recognizing a New York State Division of Criminal Justice Services Gun Involved Violence Elimination (GIVE) Grant Award to the Probation Department and Amending the 2025 County Budget in Relation Thereto

By Legislator: Philip N. Reed, Sr.

Whereas, The Jefferson County Probation Department has been awarded a New York State

Division of Criminal Justice Services Gun Involved Violence Elimination (GIVE) Grant in the amount of \$174,515, and,

Whereas, The GIVE initiative provides for preventative and enforcement strategies to focus efforts on hot spot policing, deterrence through community outreach and resource alignment, and specialized training, and,

Whereas, Said grant will be used to partially offset salary and fringe benefits of existing positions and for overtime costs, electronic monitoring, and training.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further,

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award for the term of July 1, 2025, through June 30, 2026, on behalf of Jefferson County, subject to the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with New York State Division of Criminal Justice Services relative to the GIVE Grant, within appropriated funds, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01314000 93389	State Aid – Other Public Safety	\$ 174,515

Expenditure		
01314000 01300	Overtime	\$ 18,080
01314000 04313	Travel	3,080
01314000 04419	Electronic Home Detention	4,500
01314000 04613	Training	970

Decrease:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$ 147,885

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote

Ayes: Boulio, Jareo, Montigelli, Reed, Doldo, Cantwell, Freeman, Bartlett-Bearup,

Nabywaniec, Johnson

Absent: Ferris, Grant, Calarco, Potter, McBride

Resolution passed.

Resolution No. 363

Authorizing an Agreement with Rubenzahl, Knudsen & Associates for the Provision of Psychological Testing, Evaluation, and Recommendations for Treatment of JDs, PINS At Risk of Out of Home Placement, and Adult Sexual Offenders

By Legislator: Steel E. Potter

Whereas, By Resolution No. 379 of 2024, the Board of Legislators authorized an agreement with Rubenzahl, Knudsen and Associates related to court ordered sexual offender evaluation and subsequent treatment of Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department, and

Whereas, The Probation Director recommends renewing agreements with Rubenzahl, Knudsen and Associates as detailed above, and

Now, Therefore, Be It Resolved, That Jefferson County enters into an agreement with Rubenzahl, Knudsen and Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of JDs, PINS, and adult offenders for the period of January 1, 2026, through December 31, 2026, and be it further

Resolved, That the compensation shall not exceed the sum of \$95.00 per hour for individual counseling; \$50.00 per hour for group counseling; \$500 for requested juvenile sexual offender evaluations; \$200.00 per hour when providing testimony in court relative to the services performed under the contract, and be it further

Resolved, That court ordered juvenile psychological evaluation will be billed at \$175.00 per hour; psychological evaluation performed at the jail will be billed at \$200.00 per hour; Penile Plethysmograph (PPG) evaluation at \$175.00 per hour, and the total compensation for the period of this contract shall not exceed \$90,000, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 364

Authorizing an Agreement with New York State Division of Criminal Justice for the Raise

the Age Plan Relative to Probation Department

By Legislator: Christopher S. Boulio

Whereas, In 2017, New York State passed Raise the Age legislation with the purpose to ensure that young people receive age-appropriate services and treatment within the juvenile justice system, focusing on rehabilitation and reducing recidivism, rather than being subjected to the adult criminal system and incarcerated in adult facilities, and

Whereas, New York State has provided grant funding in the approximate amount of \$112,183 through the Division of Criminal Justice services (DCJS) for implementation of Raise the Age, and

Whereas, Said grant funds a Probation Officer to cover all Raise the Age related activities including training, and

Whereas, Funding has been allocated in the Adopted County Budget.

Now, Therefore, Be It Resolved, That Jefferson County accepts the \$112,183 award and enters into an agreement with DCJS for this funding for the period of April 1, 2025, through March 31, 2026, and be it further

Resolved, That Jefferson County hereby authorizes the Chairman of Board to execute any and all documents as may be required to fulfill the requirements of this grant award subject to the review of the County as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with New York State Division of Criminal Justice Services relative to the Raise the Age Grant in the Probation Department, within appropriated funds, per Purchasing Policy 4.01 – Policy, Control and Quotations.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 365

Authorizing an Agreement with Securus Technologies, Inc. for SPS and Alcohol Monitoring Services to the Probation Department

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 380 of 2024, The Board of Legislators authorized an agreement related to probation supervision for the purpose of monitoring the location of high-risk offenders through the use of global positioning systems unit (GPS) as well as to monitor the blood alcohol levels to ensure compliance with restrictions, and

Whereas, The Probation Director recommends renewing the contract with Securus Technologies, Inc.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Securus Technologies, Inc for the period of January 1, 2026, through December 31, 2026 at the cost of \$3.08 per day per unit for GPS, \$4.10 per day per unit for the alcohol monitoring device and \$0.50 per day per unit for GPS events, as well as any other one time services as necessary with costs outlined in Exhibit “A,” and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 366

Authorizing Agreements in Relation to the Supervision and Treatment Services for Juveniles Program (STSJP)

By Legislator: Christopher S. Boulio

Whereas, New York State Office of Children and Family Services has awarded Jefferson County \$142,400 for the provision of services and programs as alternatives to detention through the Supervision and Treatment Services for Juveniles Program (STSJP), and

Whereas, Available funding has been included in the 2025 County Budget and it is necessary to authorize agreements with the Children’s Home of Jefferson County for \$140,400 and the Resolution Center of Jefferson and Lewis Counties for \$2,000 for the period October 1, 2025, through September 30, 2026, for the provision of services.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements with the Children’s Home of Jefferson County in the amount of \$140,400 for a term of October 1, 2025 through September 30, 2026 and the Resolution Center of Jefferson and Lewis Counties in the amount of \$2,000 for a term of October 1, 2025 through September 30, 2026, and any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 367

Authorizing Agreements for The Governor’s Traffic Safety Committee’s Stop-DWI High Visibility Enforcement Grant and Amending the 2025 County Budget in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained a Stop-DWI High Visibility Enforcement Grant, and

Whereas, Jefferson County has been awarded \$15,000 for the period October 1, 2025, through September 30, 2026, to be shared with the Watertown City Police Department, the New York State Park Police, Jefferson County Sheriff’s Office, Black River Police Department, and Village of Theresa Police Department, and

Whereas, Agreements must be authorized with the Governor’s Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2025 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute such agreements to obtain and distribute funding as described above, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase

Revenue

01331500 94389	Federal Aid Criminal Justice	\$ 15,000
01311000 92614	Stop DWI Svcs - Sheriff	3,000

Expenditure

01311000 01300	Overtime	\$ 3,000
01331500 04414	Supporting Services - Internal	3,000
01331500 04428	Public Safety Svcs. - Other Govt	12,000

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote

Ayes: Bartlett-Bearup, Montigelli, Boulio, Doldo, Cantwell, Jareo, Reed, Nabywaniec,

Freeman, Johnson

Absent: Ferris, Grant, Potter, McBride, Calarco

Resolution passed.

Resolution No. 368

Amending the 2025 County Budget in Relation to Recycling and Solid Waste Management

By Legislator: Christopher S. Boulio

Whereas, Recycling and Waste Management is experiencing higher than anticipated tonnage transport, resulting in increased cost for DANC tipping fees, and

Whereas, Due to the higher than anticipated tonnage, additional revenue is available for tipping fees.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
15910100 92131	Tipping Fees	\$175,000
Expenditure		
15816000 04487	Tipping Fees	\$175,000

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Jareo, Boulio, Reed, Nabywaniec, Freeman, Doldo, Montigelli, Bartlett-Bearup, Cantwell, Johnson

Absent: Grant, Calarco, Potter, Ferris, McBride

Resolution passed.

Resolution No. 369

Increasing Tipping and Recycling Pickup Fees for Recycling and Solid Waste

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 317 of 2024, the Board of Legislators increased the tipping fee for

municipal and residential solid waste at the County's Solid Waste Transfer Station by \$3 per ton, and

Whereas, The current fees of \$33 per ton for municipal solid waste, \$83 per ton for residential, and the \$100 pick-up fee for municipal recyclables require modification to continue to support the cost of the department, and

Whereas, The operations of Recycling and Solid Waste Management are accounted for in an Enterprise Fund and, as such, must be self-sustaining, and

Whereas, It is the desire of the County to more accurately capture the costs of Recycling and Solid Waste and the adopted 2026 County Budget assumes fee increases of \$4 per ton to support the Fund in addition to the tipping fee in effect at the Development Authority of the North Country's (DANC) Solid Waste Management Facility.

Now, Therefore, Be It Resolved, That effective January 1, 2026, the fee for municipal solid waste received at the County Solid Waste Transfer Station from Commercial Waste Permit holders will be \$37 per ton, in addition to the tipping fee in effect at the DANC Solid Waste Management Facility, and be it further

Resolved, That effective January 1, 2026, the transfer fee for residential solid waste will be \$87 per ton, in addition to the tipping fee in effect at the DANC Solid Waste Management Facility, and be it further

Resolved, That effective January 1, 2026, the municipal recyclable pick-up fee will be \$125 per Pick-up, \$4 per 33-gallon prepaid sticker garbage bag, \$20.00 for minimum scale weighing, \$148 per ton for electronics, \$20.00 per load of brush, 3% per month late charge on overdue accounts, \$10 per commercial permitted vehicle decal fee, and \$280 per ton for bulk waste tires.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 370

Authorizing the Acceptance of Real Property at Waterman Drive in the City of Watertown

By Legislator: Steel E. Potter

Whereas, The Jefferson County Board of Legislators is authorized to accept by gift real property pursuant to County Law §215 for lawful county purposes, and

Whereas, The County owns real property at 753 Waterman Drive in the City of Watertown and operates the Jefferson County Correctional Facility at said address, and

Whereas, The City of Watertown owns unimproved real property on Waterman Drive directly adjacent to the aforesaid County property, and such property was dedicated to the City of Watertown by City Council Resolution dated February 3, 1992, and

Whereas, The County desires to acquire a portion thereof, i.e., approximately 1.19 acres and as surveyed by LaFave, White and McGivern (hereinafter “subject property”), for parking/standing of vehicles, loading and unloading of goods and equipment, and for other purposes associated with the operation of the Jefferson County Correctional Facility, and

Whereas, The City of Watertown is willing to donate and convey the subject property to the County of Jefferson subject to the City reserving an underground utility easement over the subject property.

Now, Therefore, Be It Resolved, That the County hereby agrees to accept title to the subject property from the City of Watertown upon the terms above described, and the Chairman of the Board is authorized and directed to execute all documents necessary for the conveyance of title to the County and the reservation of an underground utility easement by the City of Watertown, subject to approval as to form and content by the County Attorney.

Seconded by Legislator: Christopher S. Boulio

All members present voted aye.

Resolution No. 371

Authorizing an Inter-Municipal Agreement for Shared Services With Lewis County in Relation to Weights and Measures Personnel and Services

By Legislator: Christopher S. Boulio

Whereas, Pursuant to General Municipal Law §119-o municipal corporations may enter into cooperative agreements to share services for their mutual benefit, and

Whereas, By Resolution Nos. 228 of 2016 and 20 of 2023, the Board of Legislators of the County of Jefferson entered into and subsequently renewed an inter-municipal agreement with the County of Lewis providing for the personnel of the Jefferson County Department of Weights and Measures to assume the responsibility and duties of the Lewis County Department of Weights and Measures, utilizing equipment owned and maintained by Lewis County, in consideration of an annual payment to Jefferson County, and

Whereas, Both Counties desire to renew said agreement, and

Whereas, Each County has agreed that an equitable apportionment of costs for the combined program results in 38% of the annual budget cost being allocated to Lewis County and said share of the annual total budget shall be reimbursed to Jefferson County by Lewis County.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized to execute an inter-municipal agreement with the County of Lewis providing for the shared services of Weights and Measures Department personnel for a period of up to three years, beginning January 1, 2026, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 372

Appointing Member to the Jefferson County Long Term Care Advisory Council

By Legislator: Tina M. Bartlett-Bearup

Whereas, Pursuant to Resolution No. 308 of 2006, The Board of Legislators authorized and agreement with the New York State Office for the Aging for funding to establish a Point of Entry for long term care services, as required by law, and

Whereas, Said agreement required Jefferson County to create a Long Term Care Advisory Council (“The Council”), to study and monitor the long term care system in the County and make recommendations for changes as necessary, and

Whereas, Said Council is to consist of between 15 and 20 members and the Director of the Office for the Aging is recommending the appointment of a new member.

Now, Therefore, Be It Resolved, That the following individual is appointed to the Long Term Care Advisory Council for a three (3) year term to expire as follows:

<u>Name</u>	<u>Affiliation</u>	<u>Term to Expire</u>
New Appointment Jody Fierce	NRCIL	12/31/2028

Seconded by Legislator: Christopher S. Boulio

All members present voted aye.

Resolution No. 373

Accepting Supplemental Unmet Needs Funding through Office for the Aging and Amending the 2025 County Budget in Relation Thereto

By Legislator: Frances A. Calarco

Whereas, New York State Office for the Aging has advised Jefferson County Office for the

Aging of an additional allocation of supplemental funding for unmet needs, and

Whereas, Funding in the amount of \$264,000 is available for allowable activities relating to respite programs and nutrition services.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funding for the period April 1, 2025 through March 31, 2026 and authorizes the Chairman of the Board of Legislators to sign any and all documents necessary to accept such funding, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Office for the Aging relative to supplemental funding for unmet needs per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01677200 93772	State Aid – Programs for the Aging	\$ 264,000
Expenditure		
01677200 04422	Contracted Health Care	\$ 80,000
01677200 04716	Contracted Meal Prep/Deliver	184,000

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Jareo, Cantwell, Montigelli, Bartlett-Bearup, Freeman, Boulio, Nabywaniec, Reed, Doldo, Johnson

Absent: Calarco, Potter, McBride, Ferris, Grant

Resolution passed.

Resolution No. 374

Authorizing an Agreement with Coordinated Care Services Inc. for the Provision of Specialized Financial Management Services

By Legislator: Tina M. Bartlett-Bearup

Whereas, Through the settlement of various lawsuits with pharmaceutical companies, the Community Services Department has received Opiate Settlement Funds to be expended based on

the allowable use of funds per settlement and statute, and

Whereas, Fiscal management related to Community Services Programs, including Opioid Settlement Funding has become more complex and has much more intensive reporting requirements, and

Whereas, Coordinated Care Services Inc. (CCSI) has the required skills and experience and currently contracts with and assists in the behavioral health fiscal needs for several New York State Counties, and

Whereas, CCSI has proposed a fiscal management services package not to exceed the amount of \$25,375 for 2026.

Now, Therefore, Be It Resolved, That the Chairman of Board of Legislators is hereby authorized and directed to execute an Agreement with CCSI for the provision of financial management services in the amount of \$25,375 for the period of January 1, 2026 to December 31, 2026, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

All members present voted aye.

Resolution No. 375

Amending the 2025 County Budget Relative to Community Services Preschool Program and Medicaid Billing Services

By Legislator: Christopher S. Boulio

Whereas, There has been an increase in the overall preschool transportation budget as a result of the expansion of center-based classrooms and the associated increase in the number of students requiring both commercial bus and parent/guardian-provided transportation services, and

Whereas, The Community Services Department has initiated a new revenue source through Medicaid billing for services related to the Preschool Program to help offset the exponential increase in cost, and

Whereas, This new initiative has resulted in over \$500,000 in addition to budgeted revenue, year-to-date, and

Whereas, Due to the success of the new initiative in mitigating the cost for this mandated service, expenses for billing services will exceed budget.

Now, Therefore, Be It Resolved, That the 2025 Budget is hereby amended as follows:

Increase:

Revenue		
01431000 93446	State Aid Handicapped Children	\$ 265,000
Expenditure		
01296000 04402	Transportation Handicap Child	\$ 250,000
01431200 04416	Professional Fees – External	15,000

Seconded by Legislator: Karen J. Freeman

Roll Call Vote

Ayes: Montigelli, Boulio, Reed, Nabywaniec, Doldo, Jareo, Bartlett-Bearup, Cantwell, Freeman, Johnson

Absent: Potter, McBride, Calarco, Grant, Ferris

Resolution passed.

Resolution No. 376

Authorizing an Agreement for the Provision of Services Relative to Opioid Settlement Funds Regional Abatement and Amending the 2026 County Budget in Relation Thereto

By Legislator: Corey Y. Grant

Whereas, The New York State Office of Addition Services and Supports (OASAS) has informed Jefferson County Community Services that it is providing the Local Government Unit for Jefferson County with Opioid Settlement Regional Abatement dollars in the amount of \$236,644 to procure services at its discretion based on the allowable use of funds per settlement and statute, and

Whereas, The Director of Community Services has requested that these funds be allocated in 2026 to PIVOT for Hygiene Closets, and to the Community Services Department for a Traumatic Loss Team, and

Whereas, PIVOT, will receive an award of \$25,000 for the period of January 1, 2026 through December 31, 2026 and the Alliance for Better Communities, the local OASAS Licensed Prevention provider, will create and maintain Hygiene Closets in partnership with Jefferson County school districts and community stakeholders, to confidentially provide hygiene products to students and youth in need in the community, and

Whereas, The Community Services Department will receive an award of \$10,000 for the period of January 1, 2026 through December 31, 2026 to purchase necessary supplies and marketing material to ensure the success of the Traumatic Loss Team that was developed in partnership with local providers and stakeholders in response to a need for the coordinated, professional

response to traumatic events such as suicide, opiate poisoning, and fatal motor vehicle/farming accidents to reduce the traumatic impacts on loved ones, community members and first responders.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funds and authorizes the Chairman of Board of Legislators to execute an agreement with PIVOT for services as outlined, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 92735	OASAS Opioid Settlement Funds	\$ 35,000
Expenditures		
01432000 04703	PIVOT	\$ 25,000
01431000 04415	Advertising	5,000
01431000 04585	Operating Supplies	5,000

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote

Ayes: Reed, Bartlett-Bearup, Freeman, Montigelli, Jareo, Cantwell, Nabywaniec, Boulio, Doldo, Johnson

Absent: Ferris, Potter, Grant, Calarco, McBride

Resolution passed.

Resolution No. 377

Amending the 2025 County Budget Relative to Vaccines

By Legislator: Karen J. Freeman

Whereas, The Public Health Service anticipates the vaccines account will require additional funding through the end of the year due to the increased costs of vaccines, and the increased number of school vaccines administered, and

Whereas, Additional revenue has been generated by the additional school vaccines administered and is available to offset increased costs.

Now, Therefore, Be It Resolved, that the 2025 County Budget be and is hereby amended as follows:

Increase:

Revenue		
01405000 91601	PH – Clinical Fees	\$20,000

Expenditure		
01405100 04430	Vaccines	\$20,000

Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: Nabywaniec, Montigelli, Reed, Doldo, Boulio, Freeman, Bartlett-Bearup, Jareo, Cantwell, Johnson

Absent: Potter, Ferris, Grant, McBride, Calarco

Resolution passed.

There being no further business of the Board, on a motion by Legislator Doldo seconded by Legislator Montigelli and unanimously carried, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,



Ryan Piche
Clerk of the Board